

Guide for CAMA Continuing Professional Development (CPD)

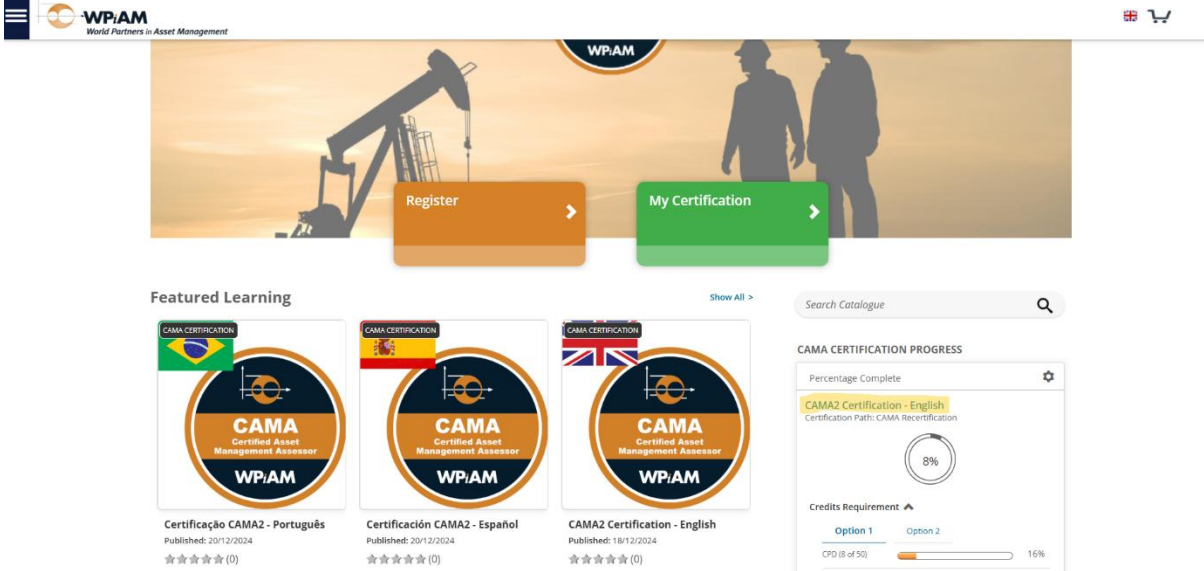
Certified Asset Management Assessor (CAMA) Certificants are required to complete a minimum of fifty (50) hours of Continuing Professional Development (CPD) activities over their three-year certification period (as listed on the CAMA Certificate) before they are eligible to recertify for the following three years. These hours must come from two or more accepted CPD activity categories.

If the Certificant has not yet upgraded to CAMA2, it is mandatory that the Certificant shows understanding of the changes to the two key underpinning documents of the CAMA Certification – ISO55001:2024 and GFMAM AM Landscape 3rd Edition. These two foundational documents were both updated in 2024. All CAMA Certifications issued starting from 1st October 2024, including recertifications, are issued as CAMA2 Certifications. Therefore, it is compulsory that all existing CAMA Certificants demonstrate their understanding of the changes to these documents, either by:

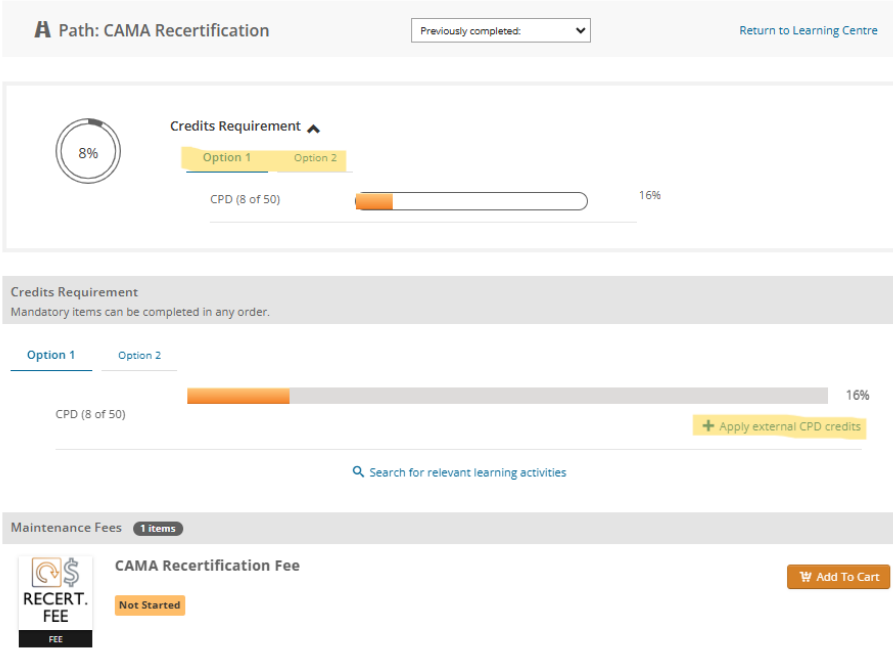
- Undertaking self-study, and then a successful result of the free, simple WPIAM online quiz (10 multiple choice questions) OR
- Participating in a recognised webinar or training course offered by one of WPIAM's Partner Organisations (proof: course record / attendance certificate) OR
- Undertaking a recognised gap training course (proof: course record / attendance certificate) OR
- Technical contributions towards the changes to either or both of the abovementioned documents. WPIAM will confirm participation through the relevant Partner Organisations.

Logging CPD

Certificants should log in to their WPiAM account via the WPiAM website: www.wpiam.com



Click on the “CAMA Certification Progress” box on the right side of the screen.



This will take you to a screen where you can see you have two options: option 1 is logging your CPD entry by entry; option 2 is uploading a transcript of CPD provided by another professional association, such as an Engineering Association or a WPiAM Partner Organisation. To add CPD, click the [+Apply external CPD credits](#) link.

(?)

Date Completed (?)

Expiry Date (?)

Vendor (?)

Description

 0 WORDS POWERED BY TINY

* Enter details here

Credits

Type

[Reset](#)

 Select ONE CPD Category

Education	Presenting & Publishing	Standards Development	CAMA BoK	Training	CAMA-CAMA2 Gap Knowledge	Work Experience
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Amount

 (?)

Attachments 1

ATTACHMENT

None

[Select File...](#)

Fill in the highlighted fields:

- Title (e.g. Partner Organisation Conference);
- Enter details here: (e.g. Attended XXXX 2025 for three days);
- Type: CPD – click on this and choose one CPD Category from the menu below;
- Amount: enter the number of hours of CPD.
- Attachment: upload your supporting documentation (proof).

Each time you log CPD, it will be sent to the WPiAM administration team for approval. Once your CPD entry is approved, it will be visible in ‘completed learning’, and you will see your progress bar advance as well as a running total of completed and approved CPD hours towards the minimum 50 hours. When you’ve completed entering your CPD requirements, you can click the “add to cart” button. In the cart, pay your recertification fee to complete your CAMA recertification.

Table of Accepted Activities and Hours Claimable:

Activity	Description	Hours claimable	Methods of verification
Education	Continuing professional education by training courses, online seminars, professional meetings, conferences and workshops in areas relevant to the subjects described in the CAMA Body of Knowledge (BoK).	Actual hours spent in the educational activity are counted to a maximum of 6 hours per day.	Course certificate of achievement or attendance.
Proctoring	Participate as a CAMA Exam proctor.	Time spent proctoring the exam (2 hours per exam).	WPiAM Database
Presenting and Publishing	Presentations, articles, papers and books prepared and delivered or published in BoK subject areas.	Up to 40 hours to develop and deliver a presentation; Up to 80 hours to develop and deliver or publish a peer reviewed paper; Actual hours spent writing the book.	Copy of event program; A copy of the article or paper with the title page or table of contents should be retained by the certificants for presentation in the event of audit. In the event publication has not yet occurred, a letter of acceptance from the publication may be submitted that indicates the date the article will be published. Copy of the book cover, title page and/or page upon which the ISBN data, book title, author's name and contributor's names are listed.
Training	Provide instruction for a course or workshop relevant to subject areas in the BoK	3 hours for development and delivery for each classroom hour (e.g. 6 hour course = 18 hours)	Any formal documentation concerning having scheduled, conducted or completed the course or workshop.
CAMA BoK	Participate in development of questions for the CAMA Exam	8 hours per question submitted or worked on.	WPiAM Question Databank Records
Work experience	Complete work hours relevant to the subject areas described in the Body of Knowledge (BoK).	Up to 10 hours for each year of full-time work experience.	Supporting documentation such as document attesting to work hours.
Standards development	Participate in the development of industry related international standards or international specification (e.g. ISO550xx or GFMAM)	Up to 20 hours for each year.	Attendance and participation in working groups in the development of such.
CAMA2 Gap Training	Demonstrated understanding of the changes to ISO55001 & GFMAM AM Landscape	Up to 10 hours studying the changes and/or participating in webinars or training courses.	Attendance record; course certificate or WPiAM online quiz.